



In order for a CNA to be admitted to the Medication Aide training program offered by the Healthcare Workforce Training Institute and in accordance with DHS 129.23 the following requirements must be met.

- Worked 2,000 hours as a CNA in the last 3 years.
- Worked 40 hours as a CNA in the last 90 days.

Letters of recommendation:

- Administrator
- Director of Nursing
- Charge/Registered Nurse
- Charge/Registered Nurse

The below form(s) have been provided to assist in obtaining the necessary information to enroll in the Medication Aide training program. However, a more personalized letter of recommendation can also be submitted. Thank you in advance for your assistance!

To Whom It May Concern:

I am writing this letter of recommendation for _____ who is seeking admission to your Medication
Aide program.
Applicants Name

In my capacity as a _____, I have had the opportunity to observe the applicant's work and assess their
suitability for further education and training in medication administration. Based on my observations I would recommend them for
the Medication Aide program offered by the Healthcare Workforce Training Institute.
Title

Signature

Printed Name

Date

Organization

This form should be uploaded by the student with their class registration via the Healthcare Workforce Training Institute's website – www.healthcareworkforcetraining.com.